

# WETZEL COUNTY SCHOOLS PROFESSIONAL POSITION BID FORM

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Position Applied For: \_\_\_\_\_ Location: \_\_\_\_\_

Job Posting Number: \_\_\_\_\_ Dated: \_\_\_\_\_ Final Date For Bids: \_\_\_\_\_

Current Job Assignment and Location: \_\_\_\_\_

Area(s) of Endorsement and Grade Levels On Teaching Certificate: \_\_\_\_\_

If you are a current regular employee or RIF'd employee of the Wetzel County Board of Education, please answer the questions below: ***(Does Not Include Substitute Teachers)***

1. Do you have the appropriate certification and/or licensure for the position on this job posting?  
Yes: \_\_\_\_\_ No: \_\_\_\_\_
2. What is your total amount of teaching experience (number of years)? \_\_\_\_\_  
Yes: \_\_\_\_\_ No: \_\_\_\_\_
3. Do you have any teaching experience in the certification area required on the job posting?  
Yes: \_\_\_\_\_ No: \_\_\_\_\_
4. What degree level(s) do you have in the required certification area on this posting? \_\_\_\_\_
5. What specialized training do you have that is directly related to the performance of the job as stated in the job posting or description? \_\_\_\_\_
6. Have you received an overall rating of satisfactory in evaluation over the previous 2 years?  
Yes: \_\_\_\_\_ No: \_\_\_\_\_
7. What is your seniority in Wetzel County (Number of years or days)? \_\_\_\_\_

If you are NOT a current regular employee of Wetzel County Schools ***(this includes Substitute Teachers)***, please answer the questions below:

1. Do you have the appropriate certification and/or licensure for the position on this job posting?  
Yes: \_\_\_\_\_ No: \_\_\_\_\_
2. What amount of experience do you have that is relevant to the posted position (or experience in the posted subject area [number of years])? \_\_\_\_\_
3. What amount of course work and/or degree level in the relevant field do you have? \_\_\_\_\_
4. Please state your academic achievement ("GPA") for both undergraduate and any graduate work done to date: \_\_\_\_\_
5. What relevant specialized training per the job posting have you completed: \_\_\_\_\_
6. What was your past performance on any evaluation conducted pursuant to §18A-2-12? \_\_\_\_\_

Return 1st copy of this form to: \_\_\_\_\_ Retain 2nd copy for your records  
 Personnel Office  
 Wetzel County Schools  
 333 Foundry Street  
 New Martinsville, WV 26155

SIGNATURE: \_\_\_\_\_

ALL BIDS ARE DUE IN THE PERSONNEL OFFICE BY 4:00 P.M. ON THE FINAL DATE FOR APPLICATIONS AS NOTED ON THE JOB POSTING.